II-D System Generated Reports

System generated reports are produced automatically when an automated CALSTARS process occurs, when data is received and processed from a source outside of CALSTARS, or when data is uploaded to CALSTARS (external batches, tables or timesheets). The reports are produced either overnight or during the same day the process occurs. These reports provide an activity trail for monitoring CALSTARS processes and for potential audit purposes. The following types of system generated reports are the result of a CALSTARS process:

- ✪ **Nightly batch processing reports** - Batch transaction inputs and history update, batch control status, system maintenance activity (claim schedule, error correction, CALSTARS tables), etc.

- ✪ **Online process reports** - Automated checks, check registers, batch prints, CALSTARS Report Request Table Reference (Ref) Card, etc.

- ✪ **Subsystem process reports** - Labor distribution, cost allocation and fund split, month-end rollover, year-end rollover, year-end close and open, Document File purge, Vendor Edit table purge, Vendor Payment File purge, Schedule 10 transmittal, etc.

The following types of system generated reports are produced when data is received from a source outside of CALSTARS:

- ✪ **External reports** - Reports produced by another agency and electronically transferred or imported on tape into CALSTARS and printed in the original format (SCO fund reconciliation reports, SCO tab run and transactions, DGS invoices, etc.).

- ✪ **Interface reports** - Data sets or records produced by another agency and electronically transferred or imported on tape into CALSTARS (SCO payroll interface, CD-102 data, etc.).

- ✪ **Upload reports** - Reports produced when data is uploaded (external) for CALSTARS batches, tables, or timesheets.

ACCESSING SYSTEM GENERATED REPORTS

CALSTARS uses a software package called ROPES, Remote Online Print Executive System, to manage the printing process for reports that are sent to agency printers. ROPES queues group the reports for efficient printing and improved print management. System generated reports are downloaded into 'ROPES queues' at the conclusion of each night's batch process or immediately/same-day for on-line print actions. The Printer ID, Report Class and the Report ID fields of the **G.4** Printer Control Options Screen must be completed in order to print or browse a report. Refer to the Chapter II-A for more information about the screen.

The assigned Report Class for most system generated reports is **A** (autostart). **A** is assigned so the reports are available the next day or immediately when requesting an **N1** report. Regardless of which report queues are printed during the day, the printer is reset to Class **A** each evening so the reports print without interruption.

Many system generated reports are sent to agency printers. These system generated reports are listed on the last page of the Report Request Table Reference (Ref) Card. The ROPES queue for each report or group of reports is also listed. An example of the last page of the Ref Card is displayed in Exhibit II-D-1.

The following system generated reports are given an **M1** default Output Destination value for production of reports on microfiche:

Generated Reports

CSB060-1	- Vendor Payment ORF Rev Fund Purge Report
CSB060-2	- Non-ORF Vendor Payment Purge Report
CSB510-2	- Employee Master Table Listing
CSB520-2	- Timesheet Table Listing;
CSB525-1	- Time Sheet File Purge Listing
CFB536G1	- Undistributed/Supplemental Generator Report
CFB540G1	- Actuals Generator Report
CFB542G1	- Standards Generator Report
CFB544*1	- LD Interface Report
CFB552*1	- Labor Variance Analysis Report
CFB552*2	- OASDI Variance Analysis Report
CFB552*3	- Retirement Variance Analysis Report
CFB552*4	- Health Variance Analysis Report
CFB552*5	- Dental Variance Analysis Report
CFB552*B	- Life Variance Analysis Report
CFB552*C	- Vision Variance Analysis Report
CFB580	- Cost Allocation Detail Transaction Generator (series)
CFB590	- Fund Split Detail Transaction Generator (series)
CFB595	- Cost/Fund Transaction Summary (series)
CFY200-1 & 2	- Miscellaneous & Interest Reportable Payments
CFY203-2	- Vendor Edit Table Purge Report

* Indicates values may be **A**-adjustments or **G**-generators.

Although these reports are typically produced on **M**icrofiche, they may be requested for any destination other than **L**aser. To request a different Output Destination, send an e-mail to calstars@dof.ca.gov and include the following information:

✪ 'Report Routing' in the subject line of the e-mail

✪ Organization Code

✪ Report ID and Title (refer to www.dof.ca.gov/html/calstars/SysGenRept.htm)

✪ Type of change - Indicate if the request is a permanent change or if the data file is needed only one time.

EXHIBIT II-D-1

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CROSS REFERENCE - SYSTEM GENERATED    REPORTS TO ROPES QUEUES              EXTERNAL REPORTS AND ROPES QUEUES

                         ROPES                            ROPES                               ROPES
REPORT NAME RANGE        QUEUE        REPORT NAME RANGE    QUEUE         SOURCE/REPORT NAME      QUEUE

CFB009-1 -> CFB021-1     IEUP         CFB700-1 -> CFB710-1  IEUP        GENERAL SERVICES:
CFB080-1                 RWW1         CFB710-3 -> CFB710-6  DREC          DGSINV                 DGSP
CFB080-2                 DREC         CFB710-7 -> CFB780-1  IEUP          DGSNEFT                DGSP
CFB090-1                 EXIN         CFB800-1 -> CFB800-3  ERRC
CFB100-2                 IEUP         CFB800-4              DREC        STATE CONTROLLER'S OFFICE:
CFB200-*                 ERRC         CFB810-1 -> CFB881-1  IEUP          FCCANCEL               SCMO
                                      CFB9**-*             TBLE          FC0571-C -> FC0576-B   SCMO
CFB533-1 -> CFB535-1     LABE         CFBH00-1             RHH4          FC14510D               SCJE
CFB536**                 LABG         CFBH07-1             RHH2          FC32001P -> FC32035P   SCMO
CFB537-1                 LABE         CFY***-*             YEC1
CFB540** -> CFB544**     LABG         CSBA****             ATER
CFB550** -> CFB559**     LAB1         CSBBP*-*             TBLE
                                      CSBB3*-1             BUD1
CFB560-*                 FUND         CSBW01-1 -> CSBW08-1  RWW1
CFB565A*                 CSTA         CSB050-1 -> CSB084-2  IEUP
CFB565B*                 CSTB         CSB090-*             EXIN
CFB565C*                 CSTC         CSB500-1 -> CSB525-2  LABT
CFB565D*                 CSTD         CSB558A1             LABG
CFB580A*                 CSTA         CSB770-1 -> CSB790-3  IEUP
CFB580B*                 CSTB         CSB9****             TBLE
CFB580C*                 CSTC         CSB915-1             IEUP
CFB580D*                 CSTD         CSD600-1             ROH1
CFB590-*                 FUND         CSI914-*             BPRT
CFB595A*                 CSTA         CSI915-1             BPRT
CFB595B*                 CSTB
CFB595C*                 CSTC         CSTARW02 -> CSTARW04  RWW1
CFB595D*                 CSTD         CSTARW05             RW05
CFB595E*                 FUND         CSTARW06             RW06
                                      CSTARW07 -> CSTARW1A  RWW1

                                      CSU*****             UTIL

                                      CSY010-1 -> CSY203-3  YEC1
ASTERISKS (*) DENOTE ANY VALUE
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